

***Job  
Readiness  
Guide***

***Spring  
2008***



## Foreword

This Job Readiness Guide is a directory of available services, which has been compiled to assist area residents in finding social service or educational programs, which could help them become more employable. The information in this Guide was supplied by local social service agencies, and is not an all-inclusive list and is subject to change by the individual agencies at their discretion. As a result, The United Way, the Foundation at the Delaware County Chamber, the City of Chester and those associated with the production of this document make no claim as to the ongoing correctness of the information in this guide. Users of the guide are advised to check directly with any agency for the most accurate and up to date information on any program identified in the “Job Readiness Guide.”

Social services programs can be added to this Resource Guide by contacting the Foundation of the Delaware County Chamber at 610 565-3677 or by emailing [loum@delcochamber.org](mailto:loum@delcochamber.org). For more information or additional copies of this guide contact Robert Wrease at the Chester Workforce Development Center at (610) 447-1308 or (610) 447-1424

## User’s Guide

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#### INTRODUCTION and OVERVIEW

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#### PROGRAM CATEGORIES

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Refers to education and skills that are needed to work.	
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Refers to the acquisition of knowledge, skills or competencies through teaching of vocational or practical skills.	

## Background

The dawn of the new millennium also brought with it an economic renaissance that continues to grow in the City of Chester, Pennsylvania. As thousands of new private-sector jobs continue to come to Chester, in order to effectively compete for them, high school graduates and residents need to know:

- Who the employers are and what skill sets they need,
- How and where to get necessary career counseling, mentoring and training,
- How to get hired, and keep the jobs they desire,
- How to establish a career and progress in their chosen field of endeavor.

Chester is rich with spirited, talented young people who want to learn and progress. There are many dozens of worthy programs available to choose from that may initially overwhelm an aspiring job-seeker, and there are many worthy programs that are not widely known. The purpose of this document is to synchronize, and keep the pathways clear between educational institutions, employers and job-seekers.

This document is the direct result of an intensive three-day summit, convened in June of 2007 by the United Way of Southeast Delaware County and attended by 80 stakeholders from diverse backgrounds throughout the community. The summit titled “Connecting Our Community, Our Schools, Our Workforce: Daring to Create a Shared Future,” concluded with a commitment from 34 summit participants who formed eight distinct workgroups being:

- 1) Educational Infrastructure & Alignment
- 2) Support for Family Involvement in Education
- 3) Facilities
- 4) Student Curriculum
- 5) A System for Effective Communication and Information Sharing
- 6) Faith-based
- 7) Business/Education Partnership
- 8) Safety

Each group developed individual purpose statements, action plans and a meeting schedule.

The Business/Education Partnership Workgroup, responsible for this document, is committed to the following “Purpose Statement”: ***The capabilities of the educational system are synchronized with the needs of business and industry and through a mutually beneficial exchange of human capital resources.***

**To accomplish this purpose, the committee established the following goals:**

**Short Term (0-6 months)**

- Inventory, coordination and communication/outreach regarding job readiness, career pathway, internship, mentoring and career awareness programs. *Job Readiness Guide.*
- Education and outreach to convey business requirements and needs

**Medium Term - ongoing**

- Responsible sharing of labor market and career information
- Encourage/incentivize a two-way direct support of business academic partnership that ensures targeted funding and return on investment.

**Business/Academic Partnership Members:**

**Co-chairs:** Dave Sciocchetti, Chester Economic Development Authority, and  
Robert Wrease, Chester Workforce Development Center

**Summit Team Members:**

- Joe Henwood, CityTeam Ministries
- Gregg Volz, Community Economic Development Resource Center
- Frank Carey, Delaware County Office of Employment & Training
- Gwen Smith, Crozer-Keystone Health System
- Marge Mirarchi, Pennsylvania CareerLink
- Ralph Brown, PECO
- John Dixon, Delaware Valley Industrial Resource Center
- Rick Elam, Franklin Mint federal Credit Union
- Madeline Bialecki, Delaware County Literacy Council
- Kim Durnell, Delaware County Chamber of Commerce
- Tracey Johnson, Boy Scouts of America, Cradle of Liberty Council
- Carol Goertzel, PathWaysPA
- Tonya Diggs, PathWaysPA

Rotating monthly meetings are hosted by workgroup team members.

**Acknowledgements:**

The vision, dedication and oversight of Lou Mahlman from the United Way; the community interest, the grant to fund the summit from Harrah's; and the facilities to host the summit from The City of Chester are acknowledged and greatly appreciated.

Special thanks to the Foundation of the Delaware County Chamber for underwriting the costs of printing this guide through a grant from the Ethel Sergeant Clark Smith Memorial Foundation.

Special thanks are also extended to Tonya Diggs of PathwaysPA for her assistance with the final preparation of this document.

## LITERACY / GED

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**Program Name:** CareLink Career Services  
**Organization:** CareLink Community Support Services, Inc  
**Address:** 140 S. Lansdowne Avenue  
Lansdowne  
**Phone:** (610) 626-6442 **Fax:** (610) 626-2336  
**Email:** jweimer@carelink-svs.org **Website:** www.carelink-svs.org  
**Program Description:** Educational assessment and training  
**Program Cost:** FREE  
**Program Length:** Varies  
**Eligibility Requirements:** Referrals only

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**Program Name:** Adult Education  
**Organization:** Center for Alternative Learning  
**Address:** Community Hospital, 9th & Highland Avenue  
Chester  
**Phone:** (610) 446-6126 **Fax:** (610) 446-6129  
**Email:** rcooper-ldr@comcast.net **Website:** www.learningdifferences.com  
**Program Description:** GED - Adult Basic Education using GED materials and specialized instructional techniques  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** None

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**Program Name:** Compass Academy  
**Organization:** City Team Ministries  
**Address:** 634 Sproul Street  
Chester  
**Phone:** 610-876-9348 **Fax:**  
extension 102  
**Email:** sstoval@cityteam.org **Website:** cityteam.org/Philadelphia  
**Program Description:** Basic literacy skills assessment and improvement. GED preparation  
**Program Cost:** FREE  
**Program Length:** Daily  
**Eligibility Requirements:** Adult Women

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**Program Name:** GED Attainment Course  
**Organization:** Delaware County Community College  
**Address:** Offered locally  
Offered in Chester, Darby, Sharon Hill & Upper Darby  
**Phone:** **Fax:**  
**Email:** jennifery@dcicu.org **Website:** www.dccc.edu  
**Program Description:** GED Attainment Course  
**Program Cost:** \$87.00 Sponsoring, \$174.00 non-sponsoring  
(Chester-Upland School District is non-sponsoring)  
**Program Length:**  
**Eligibility Requirements:**

## LITERACY / GED

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**Program Name:** Literacy / GED  
**Organization:** Delaware County Literacy Council  
**Address:** 2217 Providence Avenue  
Chester  
**Phone:** (610) 876-4811 **Fax:** (610) 876-5414  
**Email:** **Website:**  
**Program Description:** Provides free one-on-one and small group basic reading instruction for adult residents through trained and supported volunteer tutors. English as a Second Language and math instruction, family literacy and computer literacy are also available.  
**Program Cost:** **FREE**  
**Program Length:** Varies  
**Eligibility Requirements:** Out of School PA residents over 16

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**Program Name:** ABE / GED  
**Organization:** PathWaysPA  
**Address:** Various  
Chester, Boothwyn & Folcroft  
**Phone:** (610) 543-5022 **Fax:** (610) 543-1549  
**Email:** **Website:** <http://www.pathwayspa.org/>  
**Program Description:** GED attainment program  
**Program Cost:** **FREE**  
**Program Length:**  
**Eligibility Requirements:** Out of School PA residents over 16

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**Program Name:** Adult Education / GED  
**Organization:** PathWaysPA  
**Address:** 310 Amosland Rd.  
Holmes  
**Phone:** (610) 543-5022 **Fax:** (610) 543-1549  
**Email:** [jpreston@pathwayspa.org](mailto:jpreston@pathwayspa.org) **Website:** [www.pathwayspa.org](http://www.pathwayspa.org)  
**Program Description:** Adult Education aimed at self-sufficiency  
**Program Cost:** **FREE**  
**Program Length:** Varies  
**Eligibility Requirements:** None

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## LIFE SKILLS

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**Program Name:** Fatherhood Initiative  
**Organization:** Bernardine Center  
**Address:** 2625 W. 9th Street  
Chester  
**Phone:** (610) 497-3225 **Fax:** (610) 497-3659  
**Email:** jperose@bernardinecenter.org **Website:** www.bernardinecenter.org  
**Program Description:** Enables clients to evaluate skills in self-responsibility, personal relationships, parenting skills and develop an action plan by which to measure progress  
**Program Cost:** FREE  
**Program Length:** 1 day a week for 8 weeks  
**Eligibility Requirements:** None

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**Program Name:** Women's Initiative  
**Organization:** Bernardine Center  
**Address:** 2625 W. 9th Street  
Chester  
**Phone:** (610) 497-3225 **Fax:** (610) 497-3659  
**Email:** jperose@bernardinecenter.org **Website:** www.bernardinecenter.org  
**Program Description:** Enables clients to evaluate skills in self-responsibility, personal relationships, parenting skills and develop an action plan by which to measure progress  
**Program Cost:** FREE  
**Program Length:** 1 day/week for 8 weeks  
**Eligibility Requirements:** None

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**Program Name:** CareLink Career Services  
**Organization:** CareLink Community Support Services, Inc  
**Address:** 140 S. Lansdowne Avenue  
Lansdowne  
**Phone:** (610) 626-6442 **Fax:** (610) 626-2336  
**Email:** jweimer@carelink-svs.org **Website:** www.carelink-svs.org  
**Program Description:** MH / MR assessment and training; Educational & Vocational assessment & disability management. CareLink is an agency that provides specialized supports to achieve recovery, wellness and self-determination  
**Program Cost:** FREE  
**Program Length:** Varies  
**Eligibility Requirements:** Referrals only

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**Program Name:** Client Services  
**Organization:** Center for the Blind & Visually Impaired  
**Address:** 100-106 West 15th Street, Chester  
**Phone:** (610) 874-1476 **Fax:** (610) 874-6454  
**Email:** **Website:** www.cbvi.net  
**Program Description:** Helps individuals prepare for, and adapt to vision loss in order to achieve independence. Specially trained staff and dedicated volunteers help individuals who have blindness or vision impairment learn, work, and live independently. Services include: Blindness Skills Training, Computer Access Technology Training, Residential Services, In-Home Rehabilitation, Low Vision Services, Social Services, Volunteer Program, Prevention of Blindness Program, IDEAL Program.  
**Program Cost:** FREE  
**Program Length:** Daily  
**Eligibility Requirements:** Not Available

## LIFE SKILLS

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**Program Name:** Recovery Program  
**Organization:** CityTeam Ministries  
**Address:** 634 Sproul St, Chester  
**Phone:** (610) 872-6865 **Fax:** (610) 876-9914  
**Email:** chester@cityteam.org **Website:** www.cityteam.org  
**Program Description:** Recovery program for those men that are on the road of destruction from drugs and alcohol. We connect with low-income families that are in need of an emergency food box to help stretch their income at the end of the month. Mothers with at-risk young children may stop by every Wednesday afternoon to receive the essentials of childcare, such as diapers, formula, and other baby items.  
**Program Cost:** FREE  
**Program Length:** Daily  
**Eligibility Requirements:** Not Available

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**Program Name:** Conflict Resolution  
**Organization:** Center for Resolutions  
**Address:** Available Locally  
Chester or Media  
**Phone:** (610) 566-7710 **Fax:** (610) 566-7674  
**Email:** info@center4resolutions.org **Website:** www.center4resolutions.org  
**Program Description:** Training designed for anyone interested in learning or developing skills in conflict resolution  
**Program Cost:** \$450  
**Program Length:** 3 Days  
**Eligibility Requirements:** None

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**Program Name:** Leadership  
**Organization:** Center for Resolutions  
**Address:** Available Locally  
Chester or Media  
**Phone:** (610) 566-7710 **Fax:** (610) 566-7674  
**Email:** info@center4resolutions.org **Website:** www.center4resolutions.org  
**Program Description:** Training focuses on fostering leadership skills through hands-on experiential activities  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** None

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**Program Name:** Mediation  
**Organization:** Center for Resolutions  
**Address:** Available Locally  
Chester or Media  
**Phone:** (610) 566-7710 **Fax:** (610) 566-7674  
**Email:** info@center4resolutions.org **Website:** www.center4resolutions.org  
**Program Description:** Training in Basic Mediation, School Mediation, Bullying Prevention, as well as customized training for businesses, schools, non-profit and professional organizations.  
**Program Cost:** FREE  
**Program Length:** 12 to 30 Hours  
**Eligibility Requirements:** None

## LIFE SKILLS

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**Program Name:** General  
**Organization:** Chester Education Foundation  
**Address:** 2600 W. 9th Street  
Chester  
**Phone:** (610) 364-1212 **Fax:** (610) 364-1563  
**Email:** **Website:** www.chestereducation.org  
**Program Description:** CEF's mission is to support educational excellence and promote community revitalization in the Chester-Upland School District. CEF runs after school programs for elementary, middle and high school children as well as a number of summer programs. CEF also offers free social work services through its SWCS component. Individual counseling and case management, family therapy and group parenting programs are available at no charge.  
**Program Cost:** **FREE**  
**Program Length:** Varies  
**Eligibility Requirements:** Not Available

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**Program Name:** Kids First Early Childhood Learning Center  
**Organization:** Community Action Agency  
**Address:** 723 Madison Street, Chester  
**Phone:** (610) 490-1700 **Fax:** (610) 490-0138  
**Email:** **Website:** www.caadc.org  
**Program Description:** Child Care Center  
**Program Cost:** Varies  
**Program Length:** N/A  
**Eligibility Requirements:** None

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**Program Name:** Healthy Start  
**Organization:** Crozer-Keystone Healthy Start  
**Address:** 2600 West 9th St  
Chester  
**Phone:** (610) 497-7344 **Fax:** (610) 497-7472  
**Email:** healthystart@crozer.org **Website:** www.crozer.org  
**Program Description:** Free program for pregnant women, parents, families and caregivers of children under two years of age.  
**Program Cost:** **FREE**  
**Program Length:** Varies  
**Eligibility Requirements:** Not Available

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**Program Name:** Advocacy / Shelter  
**Organization:** Domestic Abuse Project  
**Address:** Community Hospital 2600 W. 9th Street, Chester  
**Phone:** (610) 565-4590 **Fax:** (610) 497-5778  
**Email:** **Website:**  
**Program Description:** Hotline/Crisis: 610-565-4590  
**Program Cost:** **FREE**  
**Program Length:** As Needed  
**Eligibility Requirements:** Not Available

## LIFE SKILLS

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**Program Name:** Client Services  
**Organization:** Family & Community Service  
**Address:** 37 N. Glenwood Ave.  
Clifton Heights  
**Phone:** (610) 626-5800 **Fax:** (610) 626-3992  
**Email:** **Website:**  
**Program Description:** Individual and Family Counseling; Substance Abuse Treatment; Employee Assistance Program (EAP); Older Adults Counseling Service; Chester School-based Counseling; Services to Persons Living with HIV and AIDS; Ralph Moses House - HIV/AIDS Supportive, Transitional Housing Program; Second Time Around Parents (STAP) a program for grandparents raising grandchildren due to parental drug/alcohol or mental health problems. Parents As Leaders (PAL)  
**Program Cost:** FREE  
**Program Length:** Varies  
**Eligibility Requirements:** Not Available

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**Program Name:** Hispanic Resources  
**Organization:** Hispanic Resource Center  
**Address:** 2600 West 9th St, Chester  
**Phone:** (610) 497-7308 **Fax:**  
**Email:** **Website:**  
**Program Description:** Limited translation and interpreting; Help in reading correspondence; Information and help in accessing health and/or social services; Assistance in completing forms and/or applications; Referrals to different agencies in the community.  
**Program Cost:** FREE  
**Program Length:** Daily  
**Eligibility Requirements:** Not Available

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**Program Name:** Mobile Psychiatric Rehabilitation  
**Organization:** Horizon House  
**Address:** 2300 Providence Rd, Chester  
**Phone:** (610) 876-6947 **Fax:** (610) 876-7165  
**Email:** karla.dunham-Ashby@hhinc.org **Website:** www.hhinc.org  
**Program Description:** Mobile service is designed to assist adults with mental health disabilities in improving their functioning in their living, learning, working and social environments.  
**Program Cost:** FREE  
**Program Length:** Varies  
**Eligibility Requirements:** Referrals

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**Program Name:** Family Start  
**Organization:** Institute for Human Resources, Inc.  
**Address:** 7th and Sproul Roads, YWCA Building  
Chester  
**Phone:** (610) 876-7583 **Fax:** (610) 876-7782  
**Email:** ihr2020@aol.com **Website:**  
**Program Description:** Family Start program for pregnant women receiving TANF: parenting and lifeskills classes, case management, education and job skills  
**Program Cost:** FREE  
**Program Length:** Varies  
**Eligibility Requirements:** Not Available

## LIFE SKILLS

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**Program Name:** Exploring  
**Organization:** Learning for Life  
**Address:** 1485 Valley Forge Road  
**Phone:** (215) 988-9811 **Fax:** (215) 988-9839  
**Email:** trjohnson@colbsa.org **Website:** www.lflexplore.org  
**Program Description:** Exploring is Learning for Life's co-educational career education program. Explorer's can visit a variety of local worksites to gain exposure to a particular industry of interest. Exploring's purpose is to provide worksite experiences to help young people mature and to prepare them to become responsible and caring adults.  
**Program Cost:** Ranges from \$0 - \$75.00  
**Program Length:** Runs concurrent with traditional school year.  
**Eligibility Requirements:** Students between the ages of 14 to 20 years of age AND have graduated the 8th grade

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**Program Name:** Leadership Institute  
**Organization:** Neumann College  
**Address:** Neumann Campus, Aston  
**Phone:** (610) 558-5537 **Fax:**  
**Email:** cdougher@neumann.edu **Website:** www.neumann.edu  
**Program Description:** Topics change each year and have focused on Workforce Development Initiatives, Innovation and Human Resources, Diversity and other areas of critical importance to leaders and those aspiring to positions of leadership in our region.  
**Program Cost:** \$395  
**Program Length:**  
**Eligibility Requirements:** Open Entry

---

**Program Name:** Stepping Stone  
**Organization:** Salvation Army, Chester Corps  
**Address:** 151 W. 15th Street, Chester  
**Phone:** (610) 874-0423 **Fax:** (610) 874-8927  
**Email:** tom.mccaney@use.salvationarmy.org **Website:**  
**Program Description:** Daytime case management center for homeLess adults  
**Program Cost:** FREE  
**Program Length:** Daily  
**Eligibility Requirements:** None

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**Program Name:** Decision Making Program  
**Organization:** Thresholds In Delaware County  
**Address:** Available Locally  
**Phone:** (610)459-9384 **Fax:**  
**Email:** jackie@thresholdsdelco.org **Website:** www.thresholdsdelco.org  
**Program Description:** Class on decision making skills  
**Program Cost:** FREE  
**Program Length:** 2 hours per week for 7 weeks  
**Eligibility Requirements:** Not Available



## FINANCIAL LITERACY

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**Program Name:** Family Savings Account  
**Organization:** Community Action Agency  
**Address:** 511-13 Welsh Street, Chester  
**Phone:** (610) 874-8451 **Fax:** (610) 874-8476  
**Email:** tcapers@caadc.org **Website:** www.caadc.org  
**Program Description:** Promotes self-sufficiency through matched savings for education, training, child care or entrepreneurial activity  
**Program Cost:** FREE  
**Program Length:** 1 Year  
**Eligibility Requirements:** Income Guidelines

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**Program Name:** Creating Your Individual Spending Plan  
**Organization:** Consumer Credit Counseling  
**Address:** Available Locally  
Chester  
**Phone:** (215) 563-5665 **Fax:** (215) 563-7020  
extension 3313  
**Email:** dcooper@cccsdv.org **Website:** http://www.cccsdv.org  
**Program Description:** Class to provide tools necessary for designing individual spending plans; to create realistic budgets / spending plans  
**Program Cost:** \$300 for class  
**Program Length:** 2 Hours  
**Eligibility Requirements:** None

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**Program Name:** Delaware Valley Saves  
**Organization:** Consumer Credit Counseling  
**Address:** Available Locally  
**Phone:** (215) 563-5665 **Fax:** (215) 563-7020  
extension 3313  
**Email:** dcooper@cccsdv.org **Website:** http://www.cccsdv.org  
**Program Description:** Class to help people develop a savings plan.  
**Program Cost:** FREE  
**Program Length:** 1 Hour  
**Eligibility Requirements:** None

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**Program Name:** Get Checking  
**Organization:** Consumer Credit Counseling  
**Address:** 1515 Market Street, Suite 1325  
Philadelphia  
**Phone:** (215) 563-5665 **Fax:** (215) 563-7020  
extension 3313  
**Email:** dcooper@cccsdv.org **Website:** http://www.cccsdv.org  
**Program Description:** Class to help unbanked to Open / Maintain a Checking Account  
**Program Cost:** \$35/pp \$50/Couple  
**Program Length:** 3 Hours  
**Eligibility Requirements:** None

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## FINANCIAL LITERACY

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**Program Name:** Manage with Less  
**Organization:** Consumer Credit Counseling  
**Address:** Available Locally  
Chester  
**Phone:** (215) 563-5665 extension 3313  
**Fax:** (215) 563-7020  
**Email:** dcooper@cccsdv.org  
**Website:** <http://www.cccsdv.org>  
**Program Description:** Class to provide an overview of basic money management; to assist participants in assessing their own financial health; and to develop fiscally sound short-term solutions  
**Program Cost:** \$300 for class  
**Program Length:** 2 Hours  
**Eligibility Requirements:**None

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**Program Name:** Money Smart  
**Organization:** Consumer Credit Counseling  
**Address:** Available Locally  
Chester  
**Phone:** (215) 563-5665 extension 3313  
**Fax:** (215) 563-7020  
**Email:** dcooper@cccsdv.org  
**Website:** <http://www.cccsdv.org>  
**Program Description:** Class on budgeting & money management, savings, checking / banking, loan products, credit reports and credit cards.  
**Program Cost:** \$900 for class  
**Program Length:** 6 Hours  
**Eligibility Requirements:**None

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**Program Name:** One-on-One Credit/ Budget Counseling  
**Organization:** Consumer Credit Counseling  
**Address:** By Phone or In Office  
**Phone:** (215) 563-5665 extension 3313  
**Fax:** (215) 563-7020  
**Email:** dcooper@cccsdv.org  
**Website:** <http://www.cccsdv.org>  
**Program Description:** Counsel clients on budgeting and money management.  
**Program Cost:** FREE  
**Program Length:** 1 Hour  
**Eligibility Requirements:**None

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**Program Name:** Understanding your Credit Report  
**Organization:** Consumer Credit Counseling  
**Address:** Available Locally  
**Phone:** (215) 563-5665 ext 3313 extension 3313  
**Fax:** (215) 563-7020  
**Email:** dcooper@cccsdv.org  
**Website:** <http://www.cccsdv.org>  
**Program Description:** Class on understanding credit reporting practices; credit histories; consumer credit rights; and how to improve credit worthiness.  
**Program Cost:** \$300 for class  
**Program Length:** 2 Hours  
**Eligibility Requirements:**None

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## EMPLOYABILITY

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**Program Name:** Family Initiative  
**Organization:** Bernardine Center  
**Address:** 2625 W. 9th Street, Chester  
**Phone:** (610) 497-3225 **Fax:** (610) 497-3659  
**Email:** jperose@bernardinecenter.org **Website:** www.bernardinecenter.org  
**Program Description:** Counseling sessions for fathers, mothers and children to promote family harmony and develop strategies to address conflicts  
**Program Cost:** **FREE**  
**Program Length:** 1 day a week for 8 weeks  
**Eligibility Requirements:** None

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**Program Name:** Career / Employment Services  
**Organization:** CareerLink  
**Address:** 701 Crosby Street, Chester  
**Phone:** (610) 477-3350 **Fax:**  
**Email:** **Website:**  
**Program Description:** One-stop delivery of career services to job seekers, employers, and others seeking solutions to workforce development issues.  
**Program Cost:** **FREE**  
**Program Length:** Daily  
**Eligibility Requirements:** Not Available

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**Program Name:** School to Career Program  
**Organization:** Chester Education Foundation  
**Address:** 2600 W. 9th Street, Chester  
**Phone:** (610) 364-1212 **Fax:** (610) 364-1563  
**Email:** **Website:**  
**Program Description:** Year-long program consisting of 2 components: Summer employment and a school-year academic enrichment portion.  
**Program Cost:** **FREE**  
**Program Length:** 1 Year  
**Eligibility Requirements:** Chester residents and Income restrictions

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**Program Name:** Employment Preparation  
**Organization:** Chester Workforce Development Center  
**Address:** 701 Crosby Street, Suite B, Chester  
**Phone:** (610) 447-1424 **Fax:** (610) 447-3173 Fax  
**Email:** rwrease@yahoo.com **Website:**  
**Program Description:** Helps prepare Chester residents for employment opportunities by providing information and connecting them to the appropriate resources to address potential employment barriers.  
**Program Cost:** **FREE**  
**Program Length:** Daily  
**Eligibility Requirements:** Priority is given to Chester residents.

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**Program Name:** Welfare -To-Work Program  
**Organization:** Community Action Agency  
**Address:** 511-13 Welsh Street, Chester  
**Phone:** (610) 874-8451 **Fax:** (610) 874-8476  
**Email:** info@caadc.org **Website:** www.caadc.org  
**Program Description:** Transition Public Assistance recipient into workforce  
**Program Cost:** **FREE**  
**Program Length:** Varies  
**Eligibility Requirements:** Referral by DPW

## EMPLOYABILITY

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**Program Name:** Youth Automotive Education Project  
**Organization:** Community Action Agency  
**Address:** 511-13 Welsh Street, Chester  
**Phone:** (610) 874-8451 **Fax:** (610) 874-8476  
**Email:** claury@caadc.org **Website:** www.caadc.org  
**Program Description:** Automotive technician training (OJT)  
**Program Cost:** FREE  
**Program Length:** 1 Year  
**Eligibility Requirements:** Income Guidelines; age 19-21; Valid Driver's License

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**Program Name:** First Steps  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 359-5324 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** Counselor will explain the wide-variety of career enhancement services available at DCCC for county residents  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Open Entry

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**Program Name:** Focus on Your Future  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 359-5324 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** Series of workshops for students, open to the public, to help focus on future and career planning. Topics include "How to Choose a Major", "How to Choose a Career", "Transfer Information".  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Open Entry

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**Program Name:** Individual Career Counseling  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 359-5324 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** Covers in depth what you need to know about yourself and the labor market in order to take charge of your life and move ahead. Helps you focus on skills, preferences, values and motivations.  
**Program Cost:** \$225.00 Sponsoring, \$255.00 non-sponsoring  
(Chester-Upland School District is non-sponsoring)  
**Program Length:**  
**Eligibility Requirements:**

## EMPLOYABILITY

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**Program Name:** New Choices - New Options  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 359-5232 **Fax:**  
**Email:** **Website:** www.dccc.edu/newchoices  
**Program Description:** Rebuild self-confidence and self-esteem, Organize and take control of your life, Determine job interests and talents that can be used towards career goals, Explore available training services, Examine career options that will fit your lifestyle, Learn how to market your skills in a professional manner, Become self-supporting. Program services include: Vocational assessment, Skills identification, Career counseling & planning, Personal development, Job readiness information, Job search assistance.  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Low to moderate income; must meet income eligibility guidelines

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**Program Name:** Workforce Entry  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 723-4000 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** Provides services to the public that include PA CareerLink resume development, job postings and training provider listings, referral information for those with barriers to employment, such as child care, transportation, ESL and literacy issues, career development workshops, individual employment assessment and career pathway sessions, eligibility determination for funded training opportunities through the Workforce Investment Act, assistance with employment searches, online reference and library of career materials, contemporary workstations and equipment available for job application such as copiers, fax and telephone, in an engaging and supportive atmosphere.  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Open Entry

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**Program Name:** Providence House  
**Organization:** Horizon House  
**Address:** 2300 Providence Rd, Chester  
**Phone:** (610) 876-2403 **Fax:** (610) 876-3824  
**Email:** courtney.smith@hhinc.org **Website:** www.hhinc.org  
**Program Description:** Site-based rehabilitation services providing pre-vocational opportunities and rehabilitation supports for adults with mental health disabilities.  
**Program Cost:** FREE  
**Program Length:** Daily  
**Eligibility Requirements:** Referrals

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**Program Name:** Adult Computer Classes  
**Organization:** Neighbor to Neighbor Community Development Corp.  
**Address:** 814 Clifton Avenue, Sharon Hill  
**Phone:** (610) 461-8140 **Fax:** (610) 461-8142  
**Email:** eizzaro@neighbortoneighborcdc.org **Website:** www.neighbortoneighborcdc.org  
**Program Description:** Introduction to personal computers  
**Program Cost:** \$20  
**Program Length:** 4 weeks  
**Eligibility Requirements:** None

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## EMPLOYABILITY

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**Program Name:** Chester YouthBuild  
**Organization:** Resources for Human Development, Inc  
**Address:** 1 E. 9th Street  
Chester  
**Phone:** (610) 490-0205 **Fax:** (610) 874-9145  
**Email:** cybprogram@mycomcast.com **Website:** www.rhd.org/  
**Program Description:** Trains high school drop outs in the building trades combines educational, leadership and vocational skill development  
**Program Cost:** FREE  
**Program Length:** 1 Year  
**Eligibility Requirements:** High School Drop Out

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**Program Name:** First Step Workshop for Entrepreneurs  
**Organization:** Widener University  
**Address:** Varies  
Chester  
**Phone:** (610) 619-8490 **Fax:**  
**Email:** **Website:** www.widenersbdc.org.  
**Program Description:** First Step workshop will cover the building blocks of successful business ownership. The workshop will help entrepreneurs evaluate business ideas, develop a business plan, select a legal structure, register their business, and explore financing options.  
**Program Cost:** \$25  
**Program Length:** 3 hours  
**Eligibility Requirements:** Open Entry





## SKILL SPECIFIC TRAINING

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**Program Name:** Computer - Network Support Technician  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 353-7344 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** Prepares students for employment in a help desk, technical support or computer repair position.  
**Program Cost:** \$7,222  
**Program Length:**  
**Eligibility Requirements:**

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**Program Name:** Computer - Network Support Technician Advanced  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 353-7344 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** Prepares students for employment as networking specialists  
**Program Cost:** \$8,208  
**Program Length:**  
**Eligibility Requirements:** Open Entry

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**Program Name:** Computer - Skills for the Workplace  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 353-7344 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** Prepares students for administrative support positions in the electronic workplace. Hands-On program designed to aid in obtaining skills and certification to effectively utilize Microsoft office applications and the internet to perform the electronic duties required in administrative support positions.  
**Program Cost:** \$5,595  
**Program Length:**  
**Eligibility Requirements:** Open Entry

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**Program Name:** Co-Op / Internship Program  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 359-5306 **Fax:**  
**Email:** jorazi@dccc.edu **Website:** www.dccc.edu  
**Program Description:** Integrates off-campus career learning experiences with classroom studies. Students participating gain college credit and are graded for their work/learning experience.  
**Program Cost:** \$87.00 Sponsoring, \$174.00 non-sponsoring (cost is per credit hour/3 credit hour class) (Chester-Upland School District is non-sponsoring)  
**Program Length:**  
**Eligibility Requirements:** The student must have at least 21 credits, a 2.5 GPA, 3 classes in their major. Student must also be in a major that has a co-op option.

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## SKILL SPECIFIC TRAINING

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**Program Name:** Machining Operations  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 723-4000 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** Prepares students for entry-level positions as machinists in a manufacturing environment. Students can continue their education to earn an associate degree in Machine Tool Technology and/or Computer Numeric Control Machining.  
**Program Cost:** \$87.00 Sponsoring, \$174.00 non-sponsoring (cost is per credit hour/3 credit hour class) (Chester-Upland School District is non-sponsoring)  
**Program Length:**

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**Program Name:** Medical Office Administration  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 353-7344 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** Prepares students for administrative support positions in the a medical or health care environment. This hands-on program is designed to aid in obtaining skills and knowledge to perform the duties required in a medical or health care environment support position. Students can apply their education to a Medical Assistant Certificate of Proficiency, Medical Coding for the Health Care Professional Certificate of Proficiency or a General Business Associate in Applied Science.  
**Program Cost:** \$4,999  
**Program Length:**  
**Eligibility Requirements:** Open Entry

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**Program Name:** Nursing Assistant  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 359-5029 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** This course is designed to enable the student to acquire the knowledge and skills necessary to function as a nursing assistant in a long-term-care nursing facility in accordance with regulatory guidelines established by the Commonwealth of Pennsylvania.  
**Program Cost:** \$87.00 Sponsoring, \$174.00 non-sponsoring (cost is per credit hour/3 credit hour class) (Chester-Upland School District is non-sponsoring)  
**Program Length:**  
**Eligibility Requirements:** HS Diploma or GED; Other program requirements

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**Program Name:** Patient Care Assisting Techniques  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 359-5029 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** This course is designed to teach the student the skills necessary to function as a patient care assistant in hospitals and ambulatory care facilities. The role of the patient care assistant has evolved and expanded to include diagnostic testing skills that are performed under the supervision of the professional nurse or other licensed health professional. These skills include phlebotomy recording electrocardiography applying basic oxygen therapy, pulse oximetry, measuring blood glucose levels, and collection and processing various body fluids for testing.  
**Program Cost:** \$87.00 Sponsoring, \$174.00 non-sponsoring (cost is per credit hour/3 credit hour class) (Chester-Upland School District is non-sponsoring)  
**Program Length:**  
**Eligibility Requirements:** Some course pre-requisites

## SKILL SPECIFIC TRAINING

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**Program Name:** Process Technology  
**Organization:** Delaware County Community College  
**Address:** 901 South Media Line Road, Media  
**Phone:** (610) 723-4000 **Fax:**  
**Email:** **Website:** www.dccc.edu  
**Program Description:** Prepares students for entry level positions as Process Technicians to work in Petrochemical refineries such as Sunoco and Conoco Phillips. Students can continue their education to earn an associate degree in Technical Studies with a concentration in Process Technology.  
**Program Cost:** \$87.00 Sponsoring, \$174.00 non-sponsoring (cost is per credit hour/3 credit hour class) (Chester-Upland School District is non-sponsoring)  
**Program Length:**  
**Eligibility Requirements:** Open Entry

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**Program Name:** Ad design & Commercial Art  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000 **Fax:**  
extension 2036  
**Email:** **Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Applied Engineering Technology  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000 **Fax:**  
extension 2036  
**Email:** **Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

## SKILL SPECIFIC TRAINING

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**Program Name:** Automotive Technology  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Fax:**  
**Email:** **Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** **FREE**  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Building Trades  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Fax:**  
**Email:** **Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** **FREE**  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Business Administration  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Fax:**  
**Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** **FREE**  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

## SKILL SPECIFIC TRAINING

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**Program Name:** Carpentry  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Fax:**  
**Email:** **Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Collision Repair technology  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Fax:**  
**Email:** **Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** FREE  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Computer Networking Systems  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Fax:**  
**Email:** **Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

## SKILL SPECIFIC TRAINING

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**Program Name:** Cosmetology  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Fax:**  
**Email:** **Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** **FREE**  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Culinary Arts & hospitality  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** **FREE**  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Early Childhood education  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** **FREE**  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

## SKILL SPECIFIC TRAINING

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**Program Name:** Emergency & Protective Services  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Website:** <http://www.dciu.org/dccte>

**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.

**Program Cost:** FREE

**Program Length:**

**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Health occupations  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Website:** <http://www.dciu.org/dccte>

**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.

**Program Cost:** FREE

**Program Length:**

**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** HVAC  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses  
                  Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Website:** <http://www.dciu.org/dccte>

**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.

**Program Cost:** FREE

**Program Length:**

**Eligibility Requirements:** Students in 10, 11 or 12 grade

## SKILL SPECIFIC TRAINING

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**Program Name:** Industrial & Residential Electricity  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses  
Aston or Folcroft  
**Phone:** (610) 938-9000  
extension 2036  
**Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Landscape Design  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
extension 2036  
**Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Material & Inventory Control  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
extension 2036  
**Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

## SKILL SPECIFIC TRAINING

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**Program Name:** Medical Careers  
**Organization:** Delaware County Technical Schools (DCIU)  
**Address:** Two Campuses, Aston or Folcroft  
**Phone:** (610) 938-9000  
                  extension 2036  
**Website:** <http://www.dciu.org/dccte>  
**Program Description:** Program is competency based with rigorous career and technical education content and provide the basis for student success in their chosen career area. All DCTS programs are either nationally certified or working toward certification to ensure a high standard within the curriculum content area. Students enrolled at DCTS elect courses that will lead to jobs that exist in the current local job market. Students also have the option of attending colleges and universities as part of matriculation or dual enrollment agreements with various post-secondary institutions.  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** Students in 10, 11 or 12 grade

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**Program Name:** Pre-Certification program - Industrial Systems Technology  
**Organization:** DVIRC  
**Address:** DCCC Campus in Broomall  
**Phone:** (610) 359-5050  
**Website:** <http://www.dccc.edu/AET222>  
**Program Description:** Academic program leading to certificate of Competency and Associate level degree in Applied Engineering Technology  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** HS Diploma or GED

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**Program Name:** Machine Tool Technology  
**Organization:** DVIRC  
**Address:** DCCC Campus in Broomall  
**Phone:** (610) 359-5050  
**Website:** <http://www.dccc.edu/AET222>  
**Program Description:** Academic program leading to certificate of Competency and Associate level degree in Applied Engineering Technology  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** HS Diploma or GED

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**Program Name:** Pre-Certification Program - Process Control Technology  
**Organization:** DVIRC  
**Address:** DCCC Campus in Broomall  
**Phone:** (610) 359-5050  
**Website:** <http://www.dccc.edu/AET222>  
**Program Description:** Academic program leading to certificate of Competency and Associate level degree in Applied Engineering Technology  
**Program Cost:** FREE  
**Program Length:**  
**Eligibility Requirements:** HS Diploma or GED

## SKILL SPECIFIC TRAINING

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**Program Name:** Phlebotomy Training Program  
**Organization:** Neumann College  
**Address:** Neumann Campus or Crozer Chester Medical Center Aston / Upland  
**Phone:** (610) 558-5537 **Fax:**  
**Email:** cdougher@neumann.edu **Website:** www.neumann.edu  
**Program Description:** A trained phlebotomist is an important part of the health care team whose primary responsibility is to obtain patient's blood specimens by venipuncture and micro collection techniques and to facilitate collection and transportation of other clinical lab specimens. Phlebotomists work in hospitals, clinics, nursing homes, and similar health care settings  
**Program Cost:** \$540  
**Program Length:** 160 hours  
**Eligibility Requirements:** Open Entry

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**Program Name:** Healthcare Sector Initiative  
**Organization:** PathWaysPA  
**Address:** DCCC Campus, Media  
**Phone:** (610) 543-5022 **Website:** <http://www.pathwayspa.org/>  
**Program Description:** Programs in the Healthcare Sector Initiative are designed for entry-level employees who are either already working in healthcare or interested in going into healthcare.  
**Program Cost:** FREE  
**Program Length:** 12 weeks  
**Eligibility Requirements:** HS Diploma or GED